### NOTICE TO CONTRACTORS

Notice is hereby given the Community Action of Northeast Indiana, INC. D/B/A Brightpoint, Fort Wayne, Indiana shall receive sealed bids from experienced and eligible contractors at the Brightpoint offices, located at 227 E. Washington Boulevard, Accounting Department, 2<sup>nd</sup> Floor, Fort Wayne, IN 46853-0570

### Until 2:00 p.m. local time, on Thursday, May 11th, 2018 for:

## An Interior Renovation for: Community Action of Northeast Indiana, Inc., D/B/A Brightpoint 2820 Reed Street Fort Wayne, Indiana 46806

Each bid proposal shall include all labor, material, and services necessary to complete the project in strict accordance with the drawings and specifications as prepared and on file in the office of:

# Hoch Associates, PC 111 West Berry Street, Suite 200 Fort Wayne, IN 46802 260-424-7200

Bids shall be received from a single prime contractor.

Bids will be opened and read aloud immediately after the submission of proposals at Brightpoint Conference Room 302a. Bids received after that time or in another location may be returned to the bidder unopened at the discretion of the Owner's representative.

Plans and specifications are on file and available at Eastern Engineering's Virtual Planroom: <u>http://www.easternengineering.com</u> or are available at the office of Eastern Engineering located at 1239 North Wells Street, Fort Wayne, Indiana 46802, Phone: (260) 426-3119, Fax: (260) 426-3101.

Contractor may coordinate obtaining drawings and specifications directly with Eastern Engineering. **ONLY COMPLETE SETS OF PLANS AND SPECIFICATIONS MAY BE PURCHASED.** There will be shipping and handling charges for the delivery of each set of Bidding Documents.

A GENERAL CONTRACTOR **Mandatory Pre-Bid Conference** for general contractors will be held on **April 26, 2018** at 10:00 a.m. local time, at 2820 Reed Street, Fort Wayne, IN 46806. The building will be open for general contractor tours and walk through beginning at 11:00 to 12:00 noon. A **second tour date**, for contractors, is set for **May 3, 2018** from 10:00 to 12:00. General contractors and sub-contractors, bidding through the general contractors, are encouraged to use this second visit in preparation for bid submission.

Bidders are to park near the main entrance on Reed Street, and enter through the front doors that face Reed Street. There is limited off-street parking available. Do not block neighborhood traffic.

Community Action of Northeast Indiana, Inc., d/b/a Brightpoint

Each bid shall be accompanied by a certified check, a cashier's check, or a bid bond executed by a surety company which is authorized to do business in the State of Indiana, made payable to Brightpoint and in an amount equal to five percent (5%) of the bid. In the event a bidder withdraws its bid or fails to execute a satisfactory contract within ten (10) days after the contract is awarded to such bidder by Brightpoint, Brightpoint may declare the certified check, cashier's check, or bid bond forfeited to Brightpoint, as liquidated damages.

A bid may not be modified, withdrawn or cancelled by the bidder for sixty (60) days following the time and date designated for the receipt of bids without the consent of Brightpoint.

Brightpoint reserves the right to reject any and all bids or waive any or all informalities, irregularities and/or inconsistencies in, or with respect to, any or all bids.

All contracts awarded in connection with this project and all obligations of payment by Brightpoint shall be conditioned upon and subject to obtaining financing or other funds sufficient to pay all of the amounts set forth in such contract. All awarded contracts will be subject to termination, without penalty or liability, at the option of Brightpoint at any time after execution of such contract in the event Brightpoint determines that funds will not be sufficient to pay all of the amounts set forth in such contract.

Performance and Labor and Material Payment Bonds in an amount equal to one hundred percent (100%) of the contract amount shall be required to be provided by the successful bidder to Brightpoint or its assignee no later than ten (10) days after the execution of such contract. Such bonds shall remain in full force and effect for a period of twelve (12) months after the date of Substantial Completion.

This is a prevailing wage project, governed and in accordance with Bacon Davis Act.

#### **Community Action of Northeast Indiana**

D/B/A Brightpoint